

Londonderry Township Board of Supervisors

Meeting Minutes

July 2, 2012

The Londonderry Township Board of Supervisors held their regular scheduled meeting on Monday, July 2, 2012, at the Municipal Building, 783 South Geyers Church Road, Middletown, Pennsylvania, beginning at 7:00 p.m.

Present: Andy Doherty, Chairman
Ronald Kopp, Vice Chairman
Bart Shellenhamer, Member
Mike Geyer, Member
Steve Letavic, Township Manager
Beth Graham, Office Manager
Darrin Robinson, Code/Zoning Officer
Jim Jenkins, Treasurer
Peter Henninger, Solicitor
Andrew Kenworthy, Engineer

Absent: Anna Dale, Member

Salute the Flag

Citizen's Input - None

Approval of Minutes – June 4, 2012

Mr. Shellenhamer motioned to approve the June 4, 2012 minutes, Mr. Kopp seconded the motion. Motion approved.

Manager's Report – Steve Letavic

Flood Damage Reimbursement Update

Mr. Letavic reported that they met with FEMA today to discuss the next phase. It appears that the township will be able to purchase the homes in early August. Also, the first release of funds to pay for repairs in the township should be released by the end of July.

Iron Run Flood Report

The township is reviewing the contract and design of the step stone repair to keep the creek from eroding the bank at the Rebarrick home.

Stars & Stripes Salute Report

Thank you to HRG for the \$5000 sponsorship. We should have raised \$4000-\$5000 for the Lebanon VA Hospital.

Budget

The budget will be to the Board by August 31.

Laser Fische Contract Approval

The Laserfische contract has been reviewed by Mr. Henninger. The cost for purchase is \$10,890.00 with an annual support cost of \$1280.00. Mr. Doherty asked if it's compatible with GIS? Mr. Letavic will look into the compatibility.

Treasurer's Report – Jim Jenkins

Mr. Jenkins requested permission to pay bills in the amount of:

General Fund \$70,455.26

Golf Course Fund \$47,049.36
Escrow Fund \$3,846.86
Liquid Fuels \$1,502.27

Mr. Kopp motioned to approve payment of invoices, Mr. Shellenhamer seconded.

Department Reports

Zoning & Codes – Darrin Robinson

Living Hope Church – Time Extension to October 5, 2012

Mr. Shellenhamer motioned to accept the time extension, Mr. Geyer seconded. Motion approved.

Lytle Farm, Phase I – Time Extension to October 11, 2012

Mr. Shellenhamer motioned to accept the time extension, Mr. Geyer seconded. Roll call vote: Mike Geyer, Yes; Bart Shellenhamer, Yes; Andy Doherty, Yes; Ron Kopp abstained due to a conflict of interest. Motion approved.

School Heights Village – Time Extension to December 27, 2012

Mr. Shellenhamer motioned to accept the time extension, Mr. Geyer seconded. Roll call vote: Mike Geyer, Yes; Bart Shellenhamer, Yes; Andy Doherty, Yes. Ron Kopp abstained due to a conflict of interest. Motion approved.

Golf Course – Mike Johnson

1. We are continuing to send out outing packets as well as buy one get one coupons in the regular mail as well as e-mail to new customers. We currently have over four thousand contacts in our e-mail database.
2. We are continuing to market our Golf Tee Sponsorship Program to any business or individual that would like to advertise with us on our golf course tee signs as well as in our clubhouse.
3. We have 15 golf outings booked for July.
4. We have 99 golf outings booked so far for 2012. Thirteen of these outings are new groups.
5. We have the clubhouse rented out 3 times in July. For 2012 the clubhouse is rented 12 additional times so far for private events.
6. We are continuing to work on designs and pricing for our new deck area to enlarge and enhance our existing area. Upon receiving all paperwork, we will be forwarding copies of these items to all board members for your opinions and ideas on how to proceed with this project.
7. We will be hosting our annual Junior Golf Clinic July 23rd through July 26th. Any junior golfer that would like to sign up can do so at the township building.
8. Total revenues through June 27th 2012 are \$141,078.97 compared to \$138,675.49 for June of last year.
10. We will be having live entertainment on the deck on the following dates:

July 5 th –	Stu Huggins	Starting at 7:00pm
July 12 th -	Jeff J. Walker	Starting at 7:00pm
July 19 st -	Stu Huggins	Starting at 7:00pm
July 26 th -	Jeff J. Walker	Starting at 7:00pm

Sam Risteff, Golf Course Superintendent Report:

1. Insect Program: Applied Allectus 12-0-0. Treated all fairways, tees and selective rough locations for the control of white grubs.

2. Disease Program: Continue to apply products preventatively to help control turf diseases on greens, fairways and tee boxes.
3. Fertilizer Program: Applied 1 lb of N to greens, tees and fairways.
4. # 17 cart path: Created plant bed along curve at # 17 green to help control erosion and improve aesthetics.

Public Works – Steve Letavic

Work Completed June, 2012

1. Weekly road checks including checking signs, storm water inlets, general road conditions, and for possible debris on roadways causing a hazard to the community.
2. Cleaned out and regraded swale along Zion Road, near intersection of Zion and Gingrich Roads.
3. Replace pipe on Engle Road, backfill and re-patch road. Re-grade swale to match elevation.
4. Replace pipe on Miller Road, backfill and re-patch road.
5. Mill out failing sections of Miller Road, dig out patches using the John Deere 410C backhoe. Re-pave these sections of road.
6. Dig out the failing swale along the curve on Miller Road across from the archery course, and build a drainage system to help take care of the water and support the road. Backfill with ground and plant grass seed.
7. Assist Rogele Construction with bridge replacement on Foxianna. Push off ground that was hauled into recycling area.
8. Prepare for June 30th fireworks event.
9. Cut tree branches in Sunset Park.
10. Mow in parks and general park maintenance. Clean out creek bed behind Pav. # 2.

Work Scheduled for July, 2012

1. Cleanup from June 30th fireworks event.
2. Patch and repair work on Schoolhouse Road.
3. Patch and repair work on Beagle Road.
4. Patch and repair work on Brinser Road.
5. Patch and repair work on Locust Grove Road.
6. Pipe replacement on Kennedy Road. (permit pending)

Solicitor's Report – Peter Henninger

No Report.

Engineer - Andrew Kenworthy

Foxianna Road – to open July 3rd.

On-Lot Disposal System Ordinance - Staff researching additional information in regards to public comment. Final updates to be forwarded to Supervisors prior to next meeting.

Additional public presenting changes to be scheduled at Supervisors direction.

2012 GP-11 Permits – Application forms and narratives completed. DCNR clearance letters obtained. PA Fish & Boat Commission letters obtained. Coordination is continuing with PADEP: July (Pending above PNDI Clearances)

ARLE Grant Project - PennDOT has approved traffic signal permit-mylar being developed for Township signature. HRG has completed the construction plans and technical specifications. PennDOT submission expected beginning of July. PennDOT approval expected in July with upload of bidding documents to follow.

Flood Hazard Mitigation Grant – Duplication of benefits information for Round 1 applicants submitted to PEMA for their budgeting purposes. Round 2 applicants prioritized as requested by PEMA, with consult by D. Robinson. Round 2 applications will be determined for funding once Round 1 has been awarded to all those eligible.

- The signed agreement between Londonderry Township and PEMA submitted to PEMA on June 19, 2012 for signature by the Governor's Authorized Representative, PEMA Chief Counsel, Comptroller Operations, Office of the General Counsel, and Office of the Attorney General.
- PEMA anticipates it to take 30-days for the State signatures to be obtained and the agreement to be returned to the Township.
- Upon receipt of the signed agreement, we will set up a Fiscal Briefing meeting with PEMA to discuss fund deposits, bidding requirements, etc.
- A funding advance will be requested in order to obtain funds for acquisitions. Closings will be scheduled upon obtaining advanced funding and are anticipated to be scheduled, at the earliest, within 90-days of the agreement signature. Closings on properties will be based upon the residents' schedule, so that they can coordinate their move with our closing.
- Other demolition funding sources include Increased Cost of Compliance (ICC) funds through NFIP policies and PEMA Public Assistance. These funds will be applied for with PEMA's assistance and will help to defray the State and Local matches.

Capital Improvement Grant – It is currently estimated that two bridges may be candidates for grant assisted replacement.

Dauphin County Local Share Municipal Grant Program – Staff will be evaluating potential projects that may qualify for gaming grant monies. Applications are due September 4, 2012.

EMA – Sam Naples
No report

New Business - None

Old Business - None

Mr. Doherty adjourned to Executive Session at 8:05pm. Executive Session ended at 9:00pm.

Mr. Kopp motioned to adjourn the Regular Meeting at 9:01pm, Mr. Shellenhamer seconded. Motion approved.